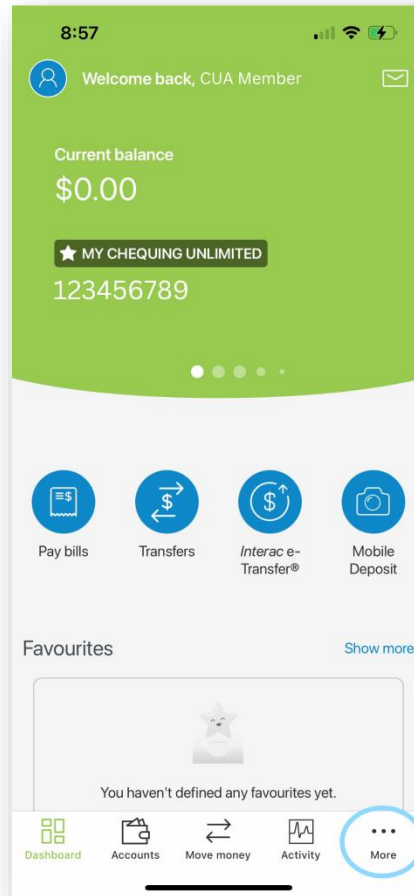


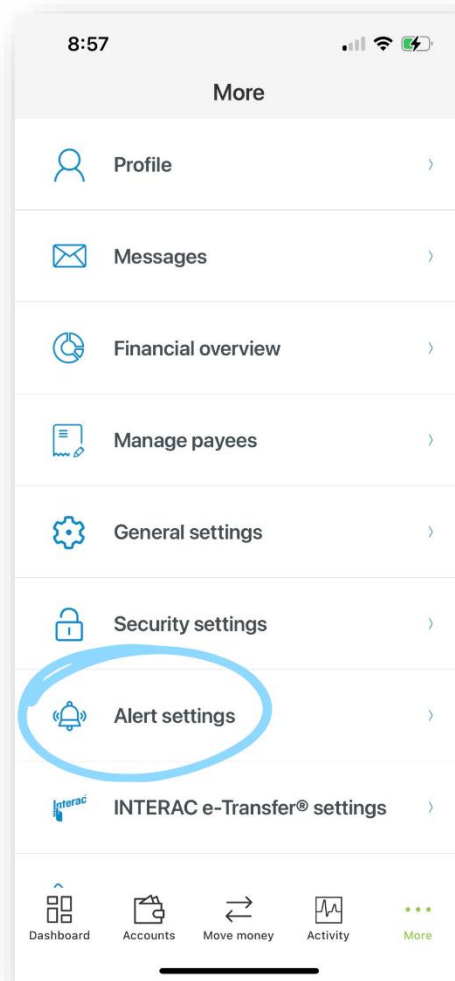
MEMBER INSTRUCTION GUIDE

GUIDE 14: HOW TO CUSTOMIZE ACCOUNT AND SECURITY ALERTS (MOBILE)

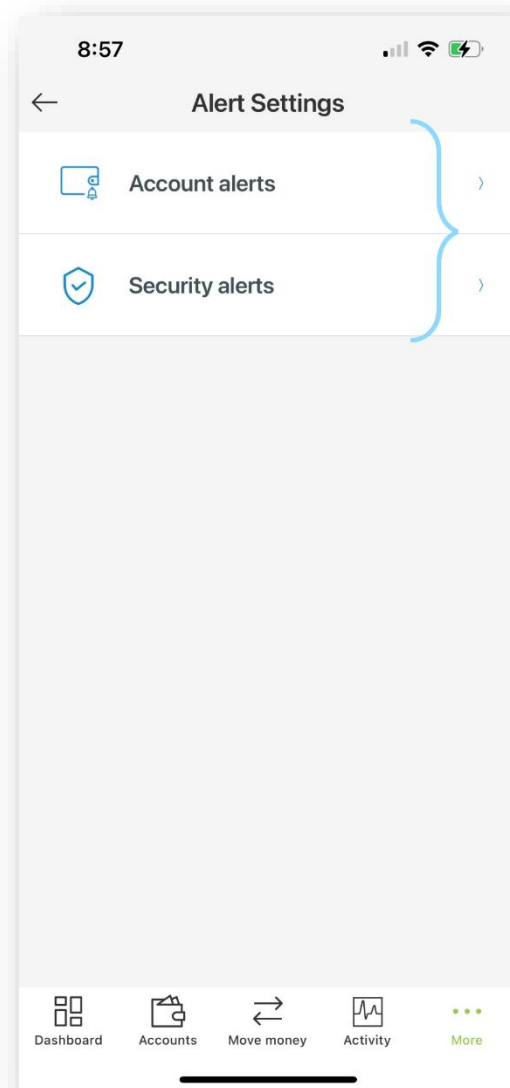
1. Once you've set up your new online banking profile, you can begin customizing your settings. To manage your alerts, select the 'More' option in the bottom-right corner.



2. From the 'More' menu, select 'Alert Settings'.

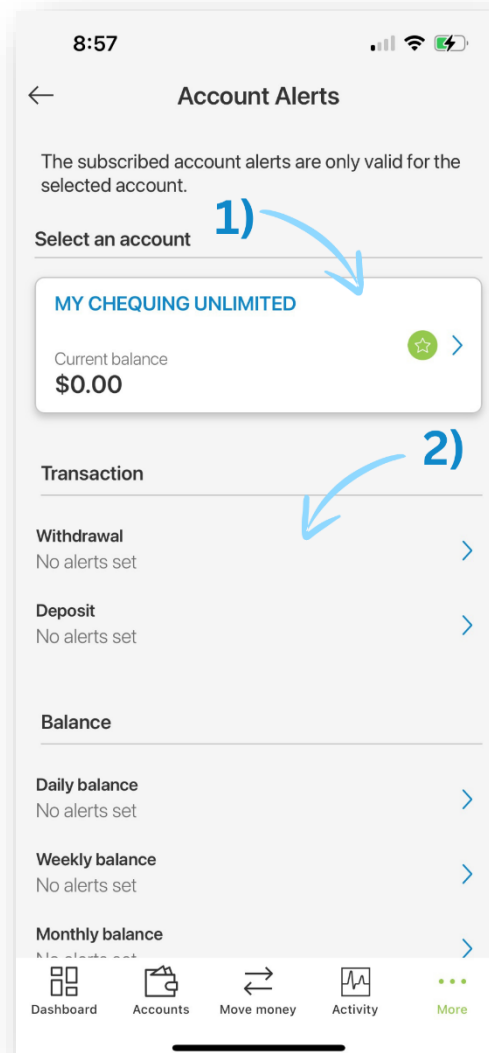


3. In the 'Alert Settings' menu, you can select from 'Account alerts' or 'Security alerts'.



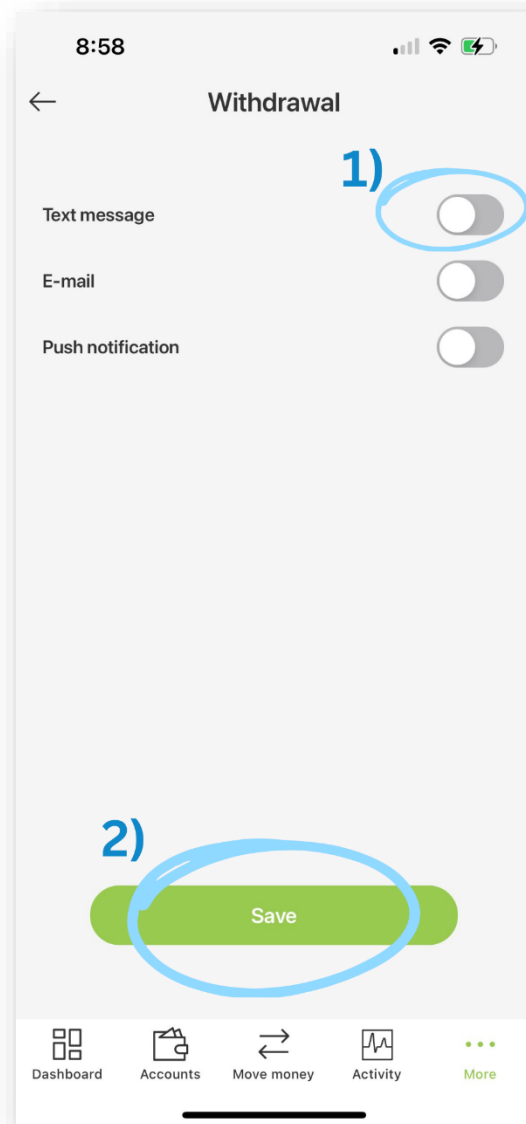
4. If you selected 'Account', you will be brought to the 'Account Alerts' page. Begin by **1)** selecting the account for which you want to change the alert settings. (*For security alerts jump to step 7.*) You can move through your various accounts by pushing the arrow on the right-hand side of the account box.

You can customize alerts related to transactions, account balances, insufficient funds, and failed transactions. **2)** Select an alert from the list to customize.

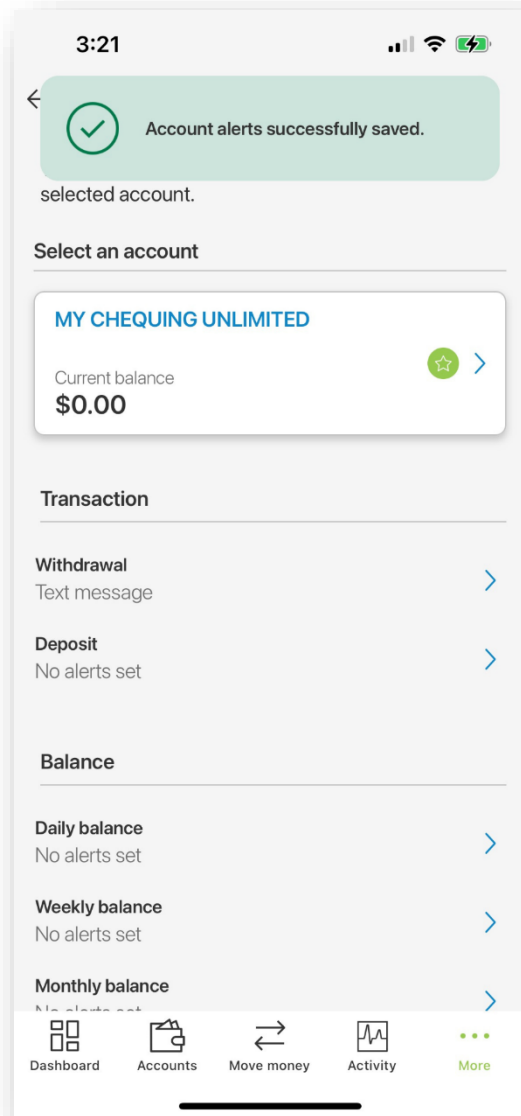


5. You will now be brought to the alert page you selected. From here, **1)** select the switch buttons associated with your desired notification method(s), which include text message, email and push notification. You can select more than one notification method if you choose. Once you have completed your changes **2)** select 'Save' at the bottom of the page.

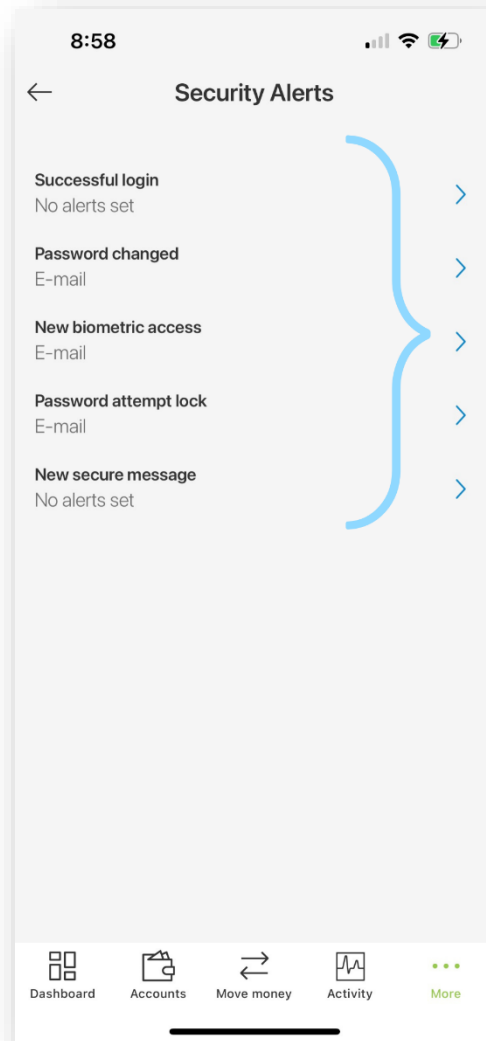
Note: For the transaction and low balance alerts you will also be required to indicate a limit (over/under) and a dollar amount.



6. Your account alert settings have now been saved.

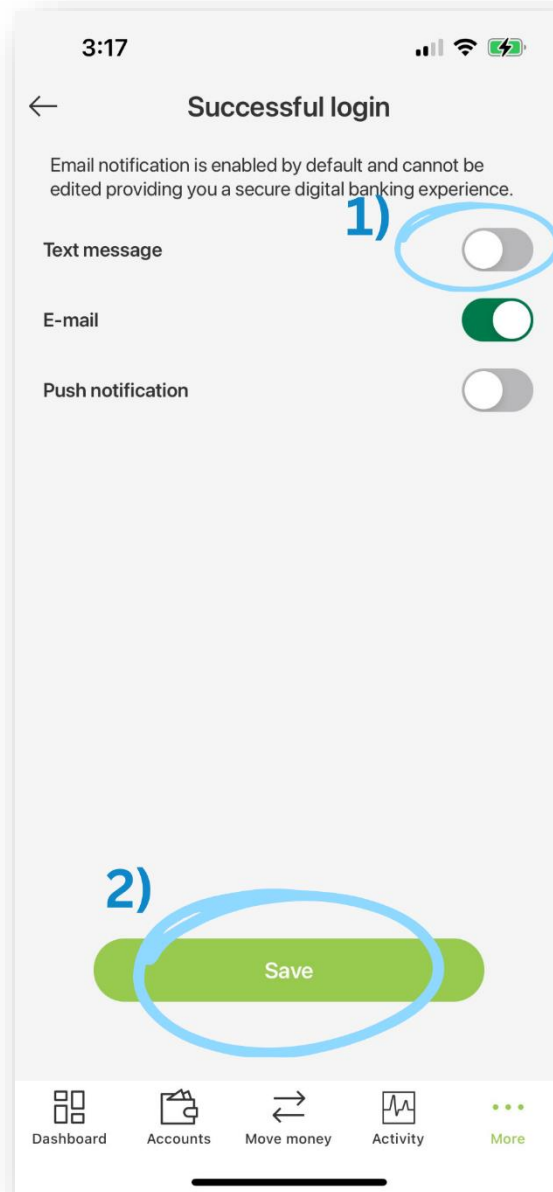


7. If you selected 'Security', you will be brought to the 'Security Alerts' page. You can customize alerts related to successful logins, changed passwords, new biometric access, password attempt locks, and new secure messages. Begin by 1) selecting the alert you wish to customize.



8. From here, **1)** select the switch buttons associated with your desired notification method(s). Once you have completed your changes **2)** select 'Save' at the bottom of the page.

Note: You will notice some alerts have email notifications enabled – these are mandatory for your account security and cannot be edited. However, you can choose to enable additional notification methods for these alerts.



9. Your security alert settings have now been saved.

