MEMBER WALKTHROUGH GUIDE

GUIDE 5: SAVE PAST TRANSACTIONS THROUGH THE MOBILE APP

Please note, only past transaction history can be viewed on the mobile app. Login to your <u>online banking</u> to access e-Statements and other historical data.

1. Login to the CUA Mobile App.

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	LOGIN
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	🏟 Show Saved Logins

2. Once you've logged in, you will be brought to the 'Home' page. From here, select the 'Accounts' button found at the top left of the menu grid.



3. Within the 'Accounts' menu, select the account from which you want to access past transactions.



4. Once you select an account to view, you will be brought to the 'Activity' page where you can choose to a) view all transactions, b) filter by date, amount and type of transaction, or c) search for a specific transaction.



- 5. Once your desired transactions are listed on your screen, you can take a screenshot and save it to your mobile device.
 - To screenshot on most iOS (Apple) devices, simultaneously press the volume up button and the power button.
 - On most Android devices, simultaneously press the volume down button and the power button.

The screenshot of your transations will automatically be saved to your phones 'Photos' (Apple) or 'Gallery' (Android) app.

Note: These methods may vary based on the brand and model of your device. Please refer to your device's user manual for more information.